

EXAMINATION RULES AND REGULATIONS

1. A VALID MEDICAL CERTIFICATE is required if a candidate is absent for a paper. The Medical Certificate issued by any Chinese physician is considered invalid. Without a VALID MEDICAL CERTIFICATE, a candidate who is absent from a paper will be given an **ABSENT** grade and **zero marks will be awarded** for that paper.
2. Candidates are to be neatly dressed in full school uniform. No running pants or P.E. T-shirts are allowed.
3. Candidates are to be seated according to their register numbers as arranged by their Form Teachers.
4. Candidates are to use transparent or translucent pencil cases to contain their stationery. Cases of mathematical instruments, calculators and spectacles are to be removed.
5. Candidates are not allowed to use erasable ink pens.
6. Candidates are not allowed to bring any bags, unauthorized materials, computer aids or communicative/electronic devices capable of storing and displaying visual or verbal information into the examination room. Candidates are advised to put any unauthorized materials into the examination room. Candidates are advised to put any unauthorized materials, bags, or devices at front, back or sides of the classroom.
7. If candidates are found in possession of any unauthorized materials, computer aids, or communicative/electronic devices, bags and notes on and/or under your desks during examination will be deemed as a dishonesty act. Errant candidates will be expelled from the examination room and will be deemed to have failed the paper and/or the entire examination.
8. Candidates are not allowed to borrow stationery, calculators or any other equipment from other candidates during the examination.
9. Candidates are not allowed to leave the Examination hall/room before the finishing time allotted for the paper.
10. Candidates who report more than half an hour late will not be allowed to take the examination.
11. As soon as candidates are told to stop writing they must arrange their answer scripts in the numerical order of the questions from the lowest to the highest. Every answer script must have the candidate's name, class and register number written on it. The answer scripts should be fastened together at the left hand top corner with a piece of string. Candidates must remain seated and silent while the answer scripts are being collected.
12. All unused writing papers must be returned to the invigilator after the examination. All unanswered writing papers must be crushed and disposed of before candidates leave the examination hall/room. No writing papers (used or unused) should be removed out of the examination hall/room by any candidates.

